

MINUTES FOR MARCH 2026

The Skandia Township Board meeting was held on Wednesday, March 18, 2026 Anna Erickson, Supervisor called the meeting to order at 7:00 P.M. with the Pledge of Allegiance.
Roll Call: Anna Erickson-Supervisor, Marilyn Keto- Clerk, Judy McGuire -Treasurer- (Absent) Larry Linna- Trustee, Brandon Bray- Trustee.
Guests: Beth Linna, Mark & Melissa Krans

Closed Regular Meeting

Open of Public Hearing – For Proposed Budget for FY 2026-2027 – 7:03PM

Presentation of Proposed Budget for 2026-2027:

The proposed budget for FY 2026-2027 was reviewed and M. Keto went over changes that were made. Increased revenue projection was added based on higher than expected income from swampland tax and metro monies, which helped reduce the amount from surplus funds.
Public Comment: None Given.

Close of Public Hearing at 7:06

Re-Open Regular Board Meeting

Approval of Agenda:

Motion by L. Linna, seconded by B. Bray to approve the agenda with additions **CARRIED.**

Approval of Minutes:

Motion by seconded by B. Bray, seconded by L. Linna to approve the meeting minutes for February 18th & February 23, 2026 as presented Motion **CARRIED.**

Treasurer's Report:

Motion by A. Erickson, seconded by B. Bray to approve the treasurer's report as presented Motion **CARRIED.** The reimbursement from McMasters Road has not yet been received.

General Fund Checking \$ 69,307.05 **Recreation Fund** - \$ 16,057.96 **Road Millage Fund Savings** -\$75,938.76

Money Market

General Fund - \$110,632.51
Fire Department - \$ 145,13.59
First Responders - \$ 108,536.62

Public Comment:

None.

Assessor's Report:

No Report from the Assessor. The Board of Review was held March 9th from 9:00 AM – 3:00 P.M., March 10th from 3:00 P.M. to 9:00 P.M. It was reported that there was a disruption by resident, police were called and the board is pursuing an injunction against the resident.

Planning Commission:

There was no report.

Meeting Reports:

There was no JOB meeting due to inclement weather.

Custodian:

Nicki Teachout stated that she will no longer be working as the custodian.

Policies:

We will start working on updating our polices again and getting a list of the new policies to work on.

NEW BUSINESS

Budget Report:

The Budget Report was reviewed and a Motion was made by M. Keto, seconded by B. Bray to amend the Budget - Street Lights - \$40.00 by taking it from the Elections Motion **CARRIED.**

Appropriation Act for FY 2026-2027 Budget:

SKANDIA TOWNSHIP GENERAL APPROPRIATIONS ACT

(BUDGET)

A resolution to establish a General Appropriations act for Skandia Township to define the powers and duties of the Skandia Township officers, in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Skandia Township resolves:

Section 1: TITLE

This resolution shall be known as the Skandia Township General Appropriations Act.

Section 2: CHIEF ADMINISTRATIVE OFFICER

Pursuant to MCL 141.434 sec. 14 the Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: FISCAL OFFICER

The Clerk shall be the fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: PUBLIC HEARING ON THE BUDGET

Pursuant to MCL 141.412, notice of a public hearing on the proposed budget was posted in general circulation on **March 18, 2026** and the public hearing on the proposed budget was held on **March 18, 2026**

Section 5: ESTIMATED REVENUES

Estimated township general fund revenues for fiscal year 2026-2027, including an allocated millage of \$55,580.00 voter-authorized millage \$152,403.41 miscellaneous revenues totaling **\$ 254,541.00.**

Section 6: MILLAGE LEVY

The Skandia Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll a total amount equal to **5.5209 mills** as set forth by the Tax Allocation Board; this includes an estimated allocated millage of **1.1098** mills; and additional voter-authorized millages of **4.4111**

Section 7: ESTIMATED EXPENDITURES

Estimated Township general and extra voted funds expenditures for fiscal year 2026- 2027 for the various township activities are as follows:

Township Board	\$ 35,300.00
Joint Operations	\$ 79,831.00
Supervisor	\$ 14,000.00
Elections	\$ 9,065.00
Assessing	\$ 15,200.00
Clerk	\$ 17,300.00
Board of Review	\$ 1,550.00
Treasurer	\$ 21,800.00
Township Hall	\$ 62,710.00
Planning Commission	\$ 800.00
Zoning	\$ 4,305.00
Recreation	\$ 15,260.00
Street Lights	\$ 3,000.00
Contingency Fund	\$ 10,000.00
Roads	\$ 20,000.00

Total General Fund **\$310,121.00**

Section 8: ADOPTION OF BUDGET BY REFERENCE

The general and extra voted fund budgets of Skandia Township is hereby adopted by reference, with estimated revenues and activity expenditures as indicated in Sections 5 and 7 of these acts.

Section 9: ADOPTION OF BUDGET BY COST CENTERS

The Skandia Township Board adopts the 2026-2027 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost centers appropriation.

Section 10: APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

Section 11: TRANSFER AUTHORITY

Under no circumstances may the total general fund budget be changed without prior board approval.

Section 12: PERIODIC FISCAL REPORTS

The fiscal officer shall transmit to the board at the end of each month a report of financial operations, including, but not limited to:

- a. A statement of the actual financial condition of the general fund at the end of the previous month, to include expected revenues by major source as estimated in the budget; actual expenditures to date for the current fiscal year compared with actual receipts.
- b. A statement showing the expenditures and encumbrances for the previous month.

Section 13: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 14: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriation, increasing revenues, or both.

Section 15: VIOLATIONS OF THIS ACT

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978 and the Skandia Township personnel manual.

Section 16: BOARD ADOPTION

Motion made by B. Bray, seconded by L. Linna to adopt the foregoing resolution:

Upon roll call vote: Aye: (4)
Nay: (0)
Absent: (1)

The Supervisor declared the motion carried and the resolution duly adopted on the 18^h day of March 2026.

Correspondence:

MTA Newsletter-Planning Commission.

Payment of Bills:

Motion by A. Erickson, seconded by M. Keto to pay the bills for March 2026 totaling \$ 44,450.67

Motion **CARRIED.**

Joint Operations Bills:

Motion by A. Erickson, seconded by M. Keto to pay the JOB bills for March 2026 totaling \$ 18,966.91 Motion **CARRIED.**

Public Comment:

Public comment was made regarding a non-complaint property owner detailing his lack of progress and discussing next steps.

Adjournment

Meeting was adjourned at 7:33 P.M.

Marilyn Keto
Skandia Township Clerk